

Fort Myers Technical College
School Advisory Council
Minutes of October 11, 2017 Meeting

Present: Dr. Dante Ciolfi, Wesley Summerall (student rep), James Evans (student rep), Ron Pentiuk, Richard Stevenson, Nancy Redenius, Brian Mangan, Karrene Ragin, Thomas Fletcher, Ronnie Anderson, Judy Armstrong, Mareille Rolon, Todd Everly, Michelle Zech and Ashley Skalecki

Guests: Dr. Brian Byrnes and George McDaniel

Welcome - Brian Mangan - The meeting was called to order at 7:30 a.m. Advisory members were thanked for their commitment to the School Advisory Council. Dr. Tyler Patak sent his regrets for missing the meeting but will continue to be the Chair for SAC for the 17-18 School Year.

Approval of Minutes - Nancy Redenius

The minutes from the April 19, 2017 motion to be approved were made by Michelle Zech, seconded by Dante Ciolfi and approved unanimously as presented.

Mission Statement - Motion to approve Mission Statement for FMTC was made by Judy Armstrong and seconded by Richard Stevenson and approved unanimously as presented.

COE Handouts – Mr. Mangan gave a handout on reporting completion, placement, and licensure data with questions and answers from prior council webinars. An additional handout was given with a power point with the instruction page on how to report completion, placement and licensure for POSTSECONDARY programs.

COE Standards Survey - Survey was completed on IPAD by all SAC Members.

Completion Data - Mr. Mangan gave handouts on 16/17 Completion Data showing all programs have reached the 60% benchmark including MAS (Medical Administrative Specialist) having a 100% completion rate.

COE Dinner Invite - Mr. Mangan invited all members to FMTC Cafeteria for the COE Dinner on November 6, 2017 at 6:30 pm.

School Improvement Plan/Goals – Dr. Byrnes gave handouts on the Strategic Plan 2015-2020. School Improvement Goals will use Objective 1 from the Strategic Plan - each program will maintain a 65% full program completion rate and Objective 3 – each program will attain a 75% placement rate. Approved unanimously as presented. Handout was given on Improvement Goal Setting Chart 2017-2018 with actual data on completion, placement and licensure.

Curriculum Update – FMTC had a total of 593 students enrolled in August 2017 for the 17/18 School Year this includes 121 from SWFPSA, 41 lifelong learners and 5 in the learning lab. January 2018 enrollment has 72 students enrolled with 4 classes full and students on the wait list. Judy Armstrong asked about any problems with Medical Coder/biller enrollment with it only being Online. Dr. Byrnes explained that if they need assistance with funding that CCTC offers it in a classroom setting. Many students are willing to pay out of pocket to be able to take the

course all online. Mr. Mangan explained that Medical Assisting is planned on being offered at FMTC in March 2018.

Facility Update and Hurricane Irma Impact – George McDaniel

FMTC has moved Appliance Repair to H building, Auto body's paint station has been remodeled and the hallway in H Building had the floor replaced. White signs were replaced on the outside of classroom doors and all buildings are getting new paint and finally, the new lighting project has been completed. Due to Irma, the following repairs have been or are needed to be made. Child Care had some water damage from the storm therefore carpets had to be replaced and some roof tiles were also needed to be replaced throughout the facility. A small sink hole opened up on the child care track, an air conditioner had to be repaired and large amount of branches and tree clean-up was required. Fifteen faculty member helped with debris clean-up after the storm.

District Advisory Council Update – DAC Meeting: 5/17/2017 *

Dr. Dante Ciolfi reported on the 5/17/2017 DAC meeting. At the meeting Dr. Gregory Adkins, Superintendent, addressed the attendees and outlined the District's Vision 2020 plan to ensure that each student reaches her/his highest potential. The goal for Lee County is to be the number one "mega-district" in the state of Florida. This consists of 4 key points:

1. Increase student achievement
2. Increase retention of effective and highly effective employees
3. Increase family and community engagement
4. Become a model continuous improvement organization

Dr. Ciolfi covered the highlights of the Vision 2020 Plan listed below.

- To increase Student Achievement (expand Pre-K programs – work with Pre-K providers throughout the district as well as increasing our own Pre-K program to prepare students for Kindergarten; developing Standards of Excellence to show depth of knowledge; increase the number of students graduating with industry certifications – enable graduates to enter high paying careers or attend college to advance their studies; increase overall graduation rate – this year we exceeded our goal of 75% to 78%; working with schools and community leaders to increase the number of before and after school programs for students who need them. Examples included STARS Program Sunrise Club as well as expanding our extended year programs; and decrease out of school suspensions – reduced by 30% from where we were last year) THE SCHOOL DISTRICT OF LEE COUNTY District Advisory Council May 17, 2017 Mission Statement: The District Advisory Council in cooperation with the Lee County School Board will gather information and seek input from the schools and the community at large in an effort to advise the Board and develop recommendations for constant improvement of our educational system.
- Increase Retention of Effective & Highly Effective Employees (our district growth rate is approximately 1600 students per year; hiring 500 to 800 teachers per year and replacing approximately 10% each year; incentives are in place in order to assist with recruiting include: recruitment fairs, offer relocation reimbursement, sign on bonuses, employee referral program, expanded social media strategies, career changer academy, and grow your own initiative. District goal to decrease instructional turnover; retain effective and highly effective administrators and decrease the number of unfilled positions <https://www.youtube.com/watch?v=GJa0Kl-ZSVw>)
- Increase Family and Community Engagement (communication to be a two way street working on better ways to communicate with you and share our needs; establishing business and community partnerships; population continues to grow as our funding decreases – capital funding in 2006-07 was \$321 million and in 2016-17 \$130 million. District generated additional

revenue through fundraising and advertising; applying for grant dollars, looking at ways to increase impact fees, working with legislators to increase Public Education Capital Outlay dollars and sales tax)

- Become a Model Continuous Improvement Organization (demonstrate to the taxpayer the district is doing everything it can to make the best use of their dollars; looking at ways to cut spending – examples include developing a more proximity based student assignment plan for elementary schools and staggering school start times.)

* Retrieved from <http://www.leeschools.net/cache/files/d/2/d2dc19c4-1e4a-48b5-b1fa-f53f58f4ec1c/9662D1A9591842E9855E5885B9E66A25.051717-dac-minutes-2.pdf> on 10/10/2017.

Other Business/Good of the Order – Mr. Mangan thanked Karrene Ragin for being the commencement speaker at graduation. He referred the SAC members to the handout given to students due to the school days missed because of the flood day and Hurricane Irma. Starting October 2, 2017 to March 29, 2018 students will be dismissed at 3:00 pm rather than 2:30pm. Two Professional Duty days will be student school days and January 8, 2018 will be a student school day.

James Evans inquired about other classes in the future regarding possible teaching assistant for special needs. Mr. Mangan explained that some future classes being investigated are Java Script, Biomedical Technology and Medical Assisting on this campus. In addition, a possible class on Solar Repair. We currently offer the Para Professional Test on this campus. Judy Armstrong explained the importance of students taking the certification test for Medical Assisting, many employers are requiring this for employment.

Todd Everly informed the SAC members that Public Service Academy extended all of the classes two weeks to make-up for their missed days.

Nancy Redenius reported that the PN, Part Time class will start with 13 students on October 23, 2017 and the PN, Full Time class will start with 15 students on November 13, 2017. FMTC will offer Full Time, PN in November and May and CCTC will offer Full Time, PN February and August.

Next Meeting – Wednesday, November 15, 7:30 a.m. in A-12.

The meeting adjourned at 8:30 am. Thank you for attending!

Submitted by,

Nancy J. Redenius

Nancy Redenius, School Chairperson